



Ministry of Water and Sanitation



Lilongwe Water Board

REQUEST FOR BIDS

INTERNATIONAL COMPETITIVE BIDDING (ICB)

SUPPLY, DELIVERY, INSTALLATION, IMPLEMENTATION, TESTING, TRAINING AND COMMISSIONING OF AUTOMATED WATER KIOSKS FOR LILONGWE WATER BOARD

(FRAMEWORK AGREEMENT)

Procurement Reference Number: **LWB-AWK-25-01-GO-RFB**

Date of Issue: **17th February, 2025**

1. **Lilongwe Water Board**, a Statutory Corporation mandated under the Waterworks Act No. 17 of 1995 to supply potable water to the City of Lilongwe, has budgeted funds for Supply, Delivery, Installation and Commissioning of Automated Water Kiosks for Lilongwe water Board under Framework Agreement.
2. Lilongwe Water Board now invites sealed bids from eligible bidders for the **Supply, Delivery, Installation and Commissioning of Automated Water Kiosks for Lilongwe water Board** on a one-year framework agreement as detailed below:

No.	Description	Estimated Quantity	Unit of Measure	Contract Duration
1	Supply, Delivery of Water Dispensers and Associated Equipment	10	Each	12 Months
2	Supply, Delivery, Installation and Commissioning of Smart Kiosk Management System	1	Each	12 Months

3. Bidding will be conducted through **International Competitive Bidding (ICB)** procedures and in full compliance with the provisions of Malawi's Public Procurement and Disposal of Public Assets Act No. 27 of 2017 and its Subsidiary Legislations. Bidding is open to all bidders as defined in the Bidding Document.
4. Eligible interested bidders may obtain further information and inspect the Bidding Document from the Procurement and Disposal Unit at the address given in 7(a) below from **08:00 to 16:00 hours** local time (Monday to Friday) except on national public holidays.
5. A complete set of Bidding Documents in English may be purchased by interested bidders upon payment of **non-refundable administrative fee of MK20, 000 or US\$10.00**. The method of payment will be cash at Lilongwe Water Board Head Office Cashier's Pay Point or direct transfer to Lilongwe Water Board account supported by notification of the transfer and confirmation by Lilongwe Water Board. The document will be sent by airmail for overseas delivery and surface mail or courier for local delivery. The bidding document may be collected by interested bidders from the address given above from **08:00 to 16:00 Hours** on working days.
6. Sealed Bids marked with the procurement reference number should be deposited in the Tender Box on or before **Wednesday, 2nd April, 2025** at **14:00 hours** local time. Electronic bidding will not be permitted and late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address given in 7(c) below at **14:00 hours** local time on **Wednesday, 2nd April, 2025**.
7. The address for inspection, purchase, submission and opening of bids are as follows:
 - (a) Address where Bidding Documents will be inspected and collected:

**Lilongwe Water Board
Procurement Offices
Off Likuni Road
P O Box 96
LILONGWE
E-mail: procurement@lwb.mw**
 - (b) Address where payment will be made:

**Cashier's Office
Madzi House, Ground Floor
Off Likuni Road
LILONGWE**
 - (c) Address where bidding opening will take place:

**Main Boardroom
Madzi House, First Floor
Off Likuni Road
LILONGWE**

(d) Address where bids will be deposited:

**The Chairperson
Internal Procurement and Disposal Committee
Lilongwe Water Board
Madzi House
Off Likuni Road
P.O. Box 96
LILONGWE**

8. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address given in 7(c) above at **14:00 hours local time on Wednesday, 2nd April, 2025. Late bids shall be rejected.**